

LDPB EMPLOYMENT MEETING 4.2.10

Present Carol Williams Chris Rudd Terry Mann Carol Grace Martin Davies Trish Foster Catherine Hitchen Joanne Melia	Apologies Gillian Melling Pauline Wake Polly Adgey
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		ACTION
1	<ul style="list-style-type: none"> ➤ Chris has contacted 6 organisations and asked them to register their interest on the website. Martin took us through the website. Sub group to decide who will be an administrator 	N/A
2	<ul style="list-style-type: none"> ➤ Project updates-no changes to Walter -Transition – a few more work experiences arranged and several interviews with a view to paid employment 	N/A
3	<ul style="list-style-type: none"> ➤ “On Yer Bike” enterprise-Carol has contacted 2 skip hire firms to ask for any discarded bikes. 	<ul style="list-style-type: none"> ➤ Chris to put a “Wanted” ad on the Council’s For Sale site ➤ Chris to ask Diane for the contact details of Wendy at the Observer
4	<ul style="list-style-type: none"> ➤ Transition event was a success with more people attending this year. 	N/A
5.	Decisions made at the meeting about the launch day: <ul style="list-style-type: none"> ➤ Carol and Terry are contacting the Day centres and satellite bases to invite all Service Users and their families to the day ➤ Stands- Connexions-Joanne to organise JCP-Carol G to organise IAS-Carol W to organise SES-Trish to organise LDPB-Chris to contact ACE-Chris to contact Family Forum-Chris to contact Transition Team-Chris to contact Hindley Planted/Broadmead-Terry to Contact NHS-Chris to contact ➤ Signing in table-Carol/Catherine to man, Chris to devise a contact sheet ➤ Invitations (e-mail as many as possible for speed) to Employers including as many new ones as possible- Kerry to contact local employers to invite new ones- 	<ul style="list-style-type: none"> ➤ Chris, Carol, Terry and anyone else to provide a laptop, projector and screen for the continuous showing of the DVD ad have the website on screen too. ➤ Angela to ask Anthony for technical support on the day ➤ Angela to ask More than Words to perform twice on the day. ➤ Terry to ask Amberswood for help with refreshments on the day ➤ Carol to ask her contacts at RBS and Sainsbury’s for sponsorship

	<ul style="list-style-type: none"> ➤ M & S, Debenhams, Wetherspoons, Western Rail, Cleansing, HR dept, Environmental services, WL&CT, Building, Emergency services, Mike Walker, Kath Simm, Julie Arnold, and the local supermarkets. Martin to design and e-mail round, same with the flyer. Chris to invite Andy Burnham, The Mayor, Lord Peter Smith, Chris Ready, David Molyneux, Ian McCartney, Neil Turner. ➤ Chris/Kerry to ask Poole's Pies/Tesco Hindley and Morrison's Ince for donations of biscuits/tea/coffee/juice/milk for the day. Costco for Danish pasties/cakes ➤ Chris to introduce the official who will open the event ➤ Chris to contact Wendy/Charles at the Observer to write an editorial advertising the event ➤ The agenda 10.00 Start 10.30 Official Opening 11.30 More than Words 12.00 Lunch 1.00 Re start 1.30 More than words 3.00 Finish and collapse! (Items thought about since the meeting) ➤ Chris to ensure a microphone is on hand ➤ For all who haven't been to St Peter's to meet there and see how the room can be set out and the facilities available 	<p>Andy Burnham is unable to attend but will send a letter of support David Molyneux is on holiday</p>
6.	Next meeting	Thursday 25th Feb 10-12