

**LDPB EMPLOYMENT MEETING 26.11.09**

Present  
 Carol Williams  
 Chris Rudd  
 Terry Mann  
 Polly Adgey  
 Pauline Wake  
 Angela Seddon

Apologies  
 Gillian Melling

		<b>ACTION</b>
1	<ul style="list-style-type: none"> <li>➤ Update from the last meeting-the Social Enterprise Elfos hasn't yet got under way with IAS or Supported Employment Service-there are a few teething troubles around setting up payroll, but hopefully next year we will be able to work together.</li> </ul>	N/A
2	<ul style="list-style-type: none"> <li>➤ Project updates-no changes to Walter</li> <li>-Transition 1 more paid job in Burger King</li> <li>- Person Carol has been working with has passed her driving test</li> </ul>	N/A
3	<ul style="list-style-type: none"> <li>➤ "On Yer Bike" enterprise-possibility of a unit in Wigan Town centre. Logos have been completed by a student who is on work experience with Pauline at ACE. Carol is checking with a Manager to see if she can get some bikes from the tips in the area</li> </ul>	<ul style="list-style-type: none"> <li>➤ All to think of ways to gather some used bikes and where to go for some maintenance contracts</li> </ul>
4	<ul style="list-style-type: none"> <li>➤ The room at Sunshine is no longer available to us as it will be used for tuition in the use of computers for people with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>➤ Angela to find out if we can use the room at ICES at Martland Mill and if there are refreshments available</li> </ul>
5.	<ul style="list-style-type: none"> <li>➤ The launch-we spent a lot of time discussing the launch of the Carer's leaflet, the DVD and the website. The launch has been booked for Monday March 15<sup>th</sup> at St Peter's Pavilion Hindley.</li> <li>➤ There will be 2 sessions 10-12 and 1-3, refreshments to be catered for by Amberswood hopefully</li> <li>➤ We need a sponsor for the event</li> </ul>	<ul style="list-style-type: none"> <li>➤ Chris, Carol, Terry and anyone else to provide a laptop, projector and screen for the continuous showing of the DVD ad have the website on screen too. Angela to ask Anthony for technical support on the day</li> <li>➤ Angela to ask More than Words to perform twice on the day.</li> <li>➤ Terry to ask Amberswood for help on the day</li> <li>➤ Carol to ask her contacts at RBS and Sainsbury's</li> </ul>

	<ul style="list-style-type: none"> <li>➤ At the next meeting we will design a flyer for the media, a short presentation and a press release</li> <li>➤ We discussed who we would invite to the event-self advocates and their families/carers, people in Day Centres, employers, VIP's-Andy Burnham, Lord Smith, the Mayor, Councillor Keith Cunliffe, Blue Orchid, Mencap, Chamber of Commerce members</li> <li>➤ We also discussed the possibility of inviting relevant organisations to bring their stands e.g. Janette Cunliffe from Direct Payments, PASS etc</li> <li>➤ For the website, we need to contact organisations to see if they want to register on there</li> <li>➤ We also discussed the possibility of charging organisations for their stands at the event, this could possibly pay for the day</li> </ul>	<ul style="list-style-type: none"> <li>➤ All</li> <li>➤ To make a list next meeting</li> <li>➤ Catherine volunteered to find the list of previous organisations and divide them between us, so that we could each make personal contact and then send them the website test page on <a href="http://www.looking4work.org/test">www.looking4work.org/test</a></li> <li>➤ Angela to ask how this could work and also to give us an up to date total of our remaining budget</li> </ul>
6.	Next meetings	<p><b>Friday 11<sup>th</sup> December</b> in the Town Hall Bistro to discuss the DVD-Carol, Chris, Kerry and Catherine to attend, Chris to ask Carol G</p> <p><b>Thursday January 7<sup>th</sup></b> for the next sub group meeting to discuss the launch (this is an extra meeting) 10-12, location to be confirmed</p> <p><b>Thursday January 28<sup>th</sup></b> 10-12 location to be confirmed</p>