

LDPB Employment Sub-Group Meeting.
27.08.09

Present

Christine Rudd – Chair
Caroline Smart – Minutes
Carol Grace
Carol Williams
Catherine Hitchen
Pauline Wake
Polly Adgey
Trish Foster
Julia Long
Angela Seddon

		Action
1.	Carol Williams and Christine Rudd have had a meeting together and discussed previous meetings and things that need to be done.	<ul style="list-style-type: none"> ➤ Plan of Action at each meetings ➤ What has worked and what has not worked discussed at this meeting.
2.	<p>The group completed the ‘what worked and what did not work’ task getting into groups of three and having discussions between them selves. Using</p> <p><u>What’s Worked</u> <u>Group 1 – Carol Williams, Polly Adgey and Catherine Hitchen.</u></p> <ul style="list-style-type: none"> ➤ Carer’s leaflet – positive ➤ Commitment and skills mixed in the meetings. ➤ Website – this has been started but not yet finished. ➤ Raised expectations of employment <p><u>Group 2 – Trish Foster, Julia Long, Pauline Wake and Angela Seddon</u> They felt the same has worked and been achieved.</p> <p><u>Group 3 – Christine Rudd and Carol Grace</u> Also felt the same has worked and been achieved.</p> <p><u>What’s not worked</u> <u>Group 1 – Carol Williams, Polly Adgey and Catherine Hitchen</u></p> <ul style="list-style-type: none"> ➤ DVD – still not done anything on this, the problem seems to be due to funding. ➤ Website – this is currently being completed by Martin but it is very slow moving due to poor attendance at meetings and also no decisions being made. 	<ul style="list-style-type: none"> ➤ Carol Grace – To contact Bolton University and St. John Rigby College and find out about filming for the DVD. The cost etc. ➤ Carol Williams – To contact Winstanley College and Wigan and Leigh College to also find out about filming for the DVD. The cost etc. ➤ Angela – Speak to Martin regarding the website, could he bring some ideas on logos, colour schemes etc to the next meeting. Check with ‘More Than Words’ for a suitable date with them - 24th September or 1st October. ➤ Julia – Find out about Oakfield, whether or not they could do the filming and the cost etc. Also to get the good news stories from the service users.

<ul style="list-style-type: none"> ➤ Poor attendance at meetings – it was suggested that if you cannot make a meeting send a deputy to attend so at least there is someone from the organisation you are from present. ➤ Not enough information on services provided, suggested that a phone line was to come available for carers/self advocates where they could ring if they needed any advice etc. The problem for this again was funding – whether this would be possible. <p><u>Group 2 – Trish Foster, Julia Long, Pauline Wake and Angela Seddon</u></p> <ul style="list-style-type: none"> ➤ Need to make more links with other agencies and get ting more involved. ➤ DVD – due to funding not yet started. <p><u>Group 3 – Christine Rudd and Carol Grace</u></p> <ul style="list-style-type: none"> ➤ The group seems to come up with ideas and then these ideas get stalled i.e. the website, carers leaflet finished but not launched, the launch etc. ➤ Meetings – Not enough people attending the meetings. ➤ Decisions not being made at meetings. ➤ Leaflet, DVD and Carers helpline. <p><u>What do we need to do next</u></p> <p><u>Group 1 – Carol Williams, Polly Adgey and Catherine Hitchen</u></p> <ul style="list-style-type: none"> ➤ Involve more carers/self advocates into the meetings ➤ The Disability Forum is next week at the DW Stadium, should we be at that? ➤ Funding – need to find out about funding for the DVD. ➤ Catherine to trial a phone line for carers or people who visit the website and need advice etc. Catherine will log calls to see whether this is beneficial. The phone number will be added onto the leaflets and website. Discussed whether this is a landline or mobile due to funding. <p><u>Group 2 – Trish Foster, Julia Long, Pauline Wake and Angela Seddon</u></p> <ul style="list-style-type: none"> ➤ Angela mentioned the Advocate parliament 	<ul style="list-style-type: none"> ➤ Trish, Catherine and Carol Williams – Good news stories. ➤ Caroline – to print out copies of the carer’s leaflet. ➤ Catherine – Create a quick flyer to take to the launch next week. Catherine is going to trial the Carers helpline and log how many calls are received to see whether this is beneficial. ➤ Chris-to organise a stand at the Disability Forum next week and get the carer’s leaflet to the LDPB stand in time.
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	<p>and wider forums that people can go to i.e. the 'More Than Words' event which is in September, should we attend this?</p> <ul style="list-style-type: none"> ➤ Leaflet, DVD and the launch. ➤ Pauline mentioned that in the group people need a clear understanding of what each person does in their role. <p><u>Group 3 – Christine Rudd and Carol Grace</u></p> <ul style="list-style-type: none"> ➤ Find out about the funding – DVD etc. and also the funding for the Sub-group, what happens when the funding runs out. ➤ Launch, leaflet, DVD, website – look at timescales for this. ➤ Leaflet – Ask Martin for a Blue print of this. Check information is up to date or if anything extra needs adding on. ➤ Website – Make a decision on a logo, colour scheme, pictures etc. 	
	<p>Future Meeting – 24th September or 1st October depending on 'More Than Words'.</p>	