

**Person Centred Planning Sub Group Minutes**  
**27/2/09**

Present

Kirsty Dolan, Grace Higson, Tamzin Crothers, Terry Mann, Sue Seager, Andrea Grealley, Mike Watson

Apologies

Pauline Mawson, Chris Whittaker, Mike Fulford, Angela Nottingham, Colin Reynolds, Kevin Brock, Ellen Prescott

1. Accessible Evaluation Sheet to follow PC Review

Sue has produced an accessible. Following discussion some changes were agreed.

**Action**

Sue to make amendments and bring to the next meeting

2. The Accessible Communication Team display boards had been noticed at the Transition event and received positive feedback

3. Discussion took place about whether person centred approaches using inclusive and accessible approaches to consultation had taken place in relation to the changes taking place at Coops. Were people involved in the decision making process- service-users, staff?

**Action**

Raise on an informal basis with Joan/Graham

4. Sue has sent out questionnaires to DSO's who use the accessible resources including the accessible ELP doc. The stories about how people are using the resources will be added to the training pack.

5. Discussion took place about how the Never Watch Alone information can reach everyone, particularly those individuals using Supported Living Services. It was hoped that once the initiative gathers momentum following the launch that everyone will eventually hear about the initiative via word of mouth and articles which will appear in 'Borough Life' and 'One Wigan'.

6. Barriers were identified in relation to Day Services and Supported Living services making equal contributions to individuals person centred plans. It came to our attention that PCP's and PC Reviews are being facilitated in DSO planning time. This limited timeframe could be part of the reason why SLS are unable to make a more significant contribution.

**Action**

Angela to speak with Joan/Graham

7. Commissioner Training

Mike Watson gave feedback about the 5 day training programme facilitated by Paradigm.

Mike felt the training was thought provoking and that it was likened to peeling back the layers.

Emphasis on how to be more creative and probe for answers, not just taking answers based on face value. Concerns were raised regarding PC Reviews being time consuming.

How can we make reviews person centred and encourage others to contribute.

The issues that were raised at the training were taken to Bridget for feedback.

**Action**

Angela to raise at the next DMT

Andrea to forward to the group

8. Gill Goodwin (Paradigm) has forwarded the training resources used in the training programme to Andrea.

**Action**

Andrea to circulate to the group.

9. Angela spoke with Bridget about Health Colleagues not taking up the offer of places on the training Programme. Bridget said she would follow this up.

**Action**

Angela to follow up with Bridget

10. Discussion took place about adapting the training programmes to tailor individual services and their capacity to attend training sessions.
11. Andrea has spoken with Sue Priestley regarding further funding for PCP training. A package of training is currently being developed which will include: PCP, Community connecting and Positive Risk taking. This is not within the current budget. Further discussions to take place at Operational Training Group (OTG).
12. Leadership of PCP Sub Group  
**Action**  
Angela to chase up with Bridget & Graham
13. Update on PCP Training in SLS  
20 staff out of 320 have been identified as having PCP training, **Andrea** to clarify whether this includes AAM's. 43 out of 98 individuals in SLS access day services. Of the 43 individuals only 5 are identified as having an ELP. Is this the actual number of people who have ELP's or is it that staff in SLS are not aware of people having an ELP?  
**Suggested Action**  
Managers in Day Services need to ask Managers in SLS to identify a member of staff to attend ELP or Review  
**Action**  
Kirsty to track ELP's from Broadmead for those who are in SLS.  
Are SLS aware that ELP's exist given that they are not involved in the process?  
Could Chris W and Pauline chase this up in the respective bases?
14. Sue wants to interview anyone using accessible documents including the accessible ELP
15. Broadmead Update  
The pilot with the additional pages added to the accessible ELP doc relating to employment is going well. The graphics are to be changed in line with the rest of the doc on completion of the pilot if it is to be used.  
**Action**  
Sue to change graphics  
Orchard gardens have opened a shop on Derby St in Atherton  
The Orchards café now has an official training programme which is accredited and exit strategy to ensure progression and people moving on.  
A shop selling hand made jewellery, cards, glassware and pottery has opened in Aston. The initiative will eventually look at paid employment opportunities.
16. Strengthening Membership  
To ask for a rep from Supported Employment- **Angela** to speak with Mark Glover.
17. New Dates  
1<sup>st</sup> April, 6<sup>th</sup> May, 17<sup>th</sup> June, 29<sup>th</sup> July, 9<sup>th</sup> September, 28<sup>th</sup> October, 9<sup>th</sup> December  
All at 1pm-3pm at Mayfield