

TRANSITION PLAN

It is the responsibility of the Headteacher to ensure that the Transition Plan is completed with all pupils at Year 9, and then reviewed annually. This will be done in co-operation with the Connexions Personal Adviser, who will oversee and co-ordinate its delivery. A copy of the Plan and subsequent updates will be submitted to the Local Authority with the Annual Review Summary Form (P/SAR2).

Student's Name _____ DoB _____

School Attended _____ DCSF No _____

Contributors	Name	Attended Meeting	Provided Advice
Student			
Parent / Carer			
Teacher			
LA representative			
Connexions PA			
Transition Social Worker			
Other:			

Courses being followed in school – or due to start
Year 9:
Year 10:
Year 11:

Things I like doing best at home / at school / for fun
Year 9:
Year 10:
Year 11:

Thinking about the future

When I reach school leaving age in

I might like to think about:

Staying on at school	YES / NO
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Going to sixth form or local FE college The college and course I think I might like to look at is:	YES / NO
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Joining a training programme The type of programme I'm thinking about is:	YES / NO
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Getting a job The type of job I'm thinking about is:	YES / NO
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Other ideas I would like to think about for my future – both short term and longer term – are:
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Additional support that might be needed from other professionals and why	
Agency	Reason why

Y9 Action:	Timescale:	By who:

Y10 Update:		
Action:	Timescale:	By who:

Y11 Update:		
Action:	Timescale:	By who:

Date of first Transition Plan in Year 9 _____

Date of updated Transition Plan in Year 10 _____

Date of updated Transition Plan in Year 11 _____

Date Connexions Service started the 139a Assessment _____

This Plan has been written by _____

Designation _____

and agreed and signed by _____

Student

_____ Parent / Carer

_____ Headteacher

Date _____

To help with future Transition planning

Year 9 (Please indicate whether answered by student or parent/carer)

Do you feel you have been supported to contribute to the Transition review? Yes No

Were all of the people that you wanted at the meeting? If not, who? Yes No

Is there any more information you would like about Transition and options for the future? If so what? Yes No

Do you think the Transition process could be made better? If so, how? Yes No

The space below is for anything else you would like to say.

Student / Parent/Carer

Year 10 (Please indicate whether answered by student or parent/carer)

Were all of the people that you wanted at the meeting? If not, who? Yes No

Is there any more information you would like about Transition and options for the future? If so what? Yes No

Do you think the Transition process could be made better? If so, how? Yes No

The space below is for anything else you would like to say.

Student / Parent/Carer

Year 11 (Please indicate whether answered by student or parent/carer)

Were all of the people that you wanted at the meeting? If not, who? Yes No

Is there any more information you would like about Transition and options for the future? If so what? Yes No

Do you think the Transition process could be made better? If so, how? Yes No

The space below is for anything else you would like to say.

Student / Parent/Carer