

Transition Sub-Group Meeting **Friday 2nd July 2010 at Oakfield College**



Present:	Liz Parkinson	- Transition Social Work Team Manager (Chair) Team
	Colin Reynolds	- Transition Social Worker
	Gillian Melling	- Transition Social Worker
	Shirley Hancock	- Social Worker CWCNT
	Jeanette McGuire	- Connexions Area Manager
	Joanne Melia	- Connexions PA
	Janet Rayani	- Trainee Assistant Practitioner
	Joanne Kett	- Senior Nurse – Transition Nursing Team
	Julie Halsall	- Family Member
	Viv Arpino	- Project Officer - Access & Inclusion Team

1. Apologies and Introductions

Apologies had been received from Wendy Bowles and Kath Jolley.

Introductions took place. Janet explained that her post as Trainee Assistant Practitioner was to bridge the gap between support staff and qualified nurses.

2. Minutes of Meeting held on 21st May and Matters Arising

The minutes of the May meeting were agreed and there were no matters arising.

3. Social Work Update

Liz reported that there are an additional 48 cases this year and re-allocation has begun. As TSWT staffing is down at the moment it has been necessary to look at prioritising; twelve cases have been identified and allocated. Allocation of the remaining cases will be staggered throughout the year.

All work and assessments will be completed and the Team will make every effort to attend reviews. The Adult Learning Disability Social Work Team will be providing support. Colin pointed out that it is the schools' responsibility to circulate review dates.

Timescales for Outcome Focussed Assessments will be met. Liz should be notified immediately of any outstanding.

Joanne reported that her team was operating a similar system.

4. Review of TSG 'Person Centred' Plan

This item was deferred. Members were asked to read the 2008 PCP and bring to the next meeting.

5. Transition Event 2011

Date: Thursday, 27th January
Time: 1.00 – 7.00 pm

Funding will be available through the Transition strand of Aiming High. Several venues were suggested and discussed. It was agreed that Young Friends Together should once again be asked to provide catering – which would limit the choice of venue. Aspull Civic Hall (CR), St Peter's Pavilion (CR) and Wigan Cricket Club (JK) will be explored. Any further suggestions to Liz/Viv as soon as possible.

Stallholder invitations will be sent out over summer. A list of those that attended this year is attached. Any suggestions for change should be sent to Viv as soon as possible.

6. Any other Business

Self Assessment Report (JH)

- Julie reported that the findings of the LDPB Self-Assessment Questionnaire had raised several issues. A number of these had been around Transition and Julie asked for clarification to feed back to Family Forum.
- The issues raised were discussed and explanations provided where possible. Liz will contact Angela Seddon to find out the origin of the information in the document.
- Angela, as LDPB Co-ordinator, is the link between this Group and the Partnership Board. However, in future, Family Forum will receive minutes directly from the meetings of this group, and minutes will continue be made available on the LDPB website.
- Arrangements can be made for a representative of this Group to attend future LDPB and Family Forum meetings if required.

Post-LSC Arrangements / College Fees, etc (CR)

- Students at 19 who are not in receipt of income-based benefit are liable to pay a £1,400 contribution towards college fees. Previously, this had not been the case for those who had been supported through a statement of SEN. It was felt that the new charges may put families off. However, costings re day services and colleges are comparative.
- All Social Workers are aware of the changes and will keep parents informed. It was pointed out that it is not possible to use Direct Payments to pay college fees.
- Clare Dobbs, previously LSC but now working for the LA as Partnership Manager – 14-19 Strategy, has been invited to attend the next meeting to provide clarification around the new arrangements.
- Social Workers will work with Clare on how colleges present themselves to ensure a consistent approach.

Transition Planning Booklet (VA)

- The Transition Planning Booklet needs some adjustment and the aim is to have the updated version ready in time for the Transition Event in January, to coincide with the DVD launch. Viv asked if everyone could look at the document and email their updates to her as soon as possible but by 6th August at the latest. The document is available at the following link: <http://www.connexions-wigan.org.uk/pdfs/transition.pdf>

7. Date and Time of Future Meetings

PLEASE NOTE THE VENUE FOR THE SEPTEMBER MEETINGS HAS BEEN CHANGED.

Sub-Group – 11.00 am

17 th September	Room Four, Legh Street, Golborne WA3 3PA
5 th November	Oakfield College
10 th December	Oakfield College

Operational CN14+ – 10.00 am

17 th September	Room Four
10 th December	Oakfield College