

## **Transition Sub-Group Meeting** **Wednesday 21<sup>st</sup> April 2010 at Oakfield College**



<b>Present:</b>	Liz Parkinson	- Transition Social Work Team Manager (Chair)
	Gill Melling	- Transition Social Worker
	Shirley Hancock	- Social Worker – CWCNT
	Lorna Ray	- Student Social Worker
	Joanne Kett	- Senior Nurse - Transition Nursing Team
	Viv Arpino	- Project Officer - Access & Inclusion Team
	Jeanette McGuire	- Connexions Area Manager
	Kath Jolley	- Pastoral Support Manager – Oakfield
	Ken Smalley	- Family Member

### **1. Apologies**

Colin Reynolds and Wendy Bowles. Kath apologised that there were no self-advocates present as it was a difficult time of year for them to be released from lessons.

### **2. Minutes of Meeting held on 22<sup>nd</sup> February 2010**

The minutes of the February meeting were agreed and there were no matters arising.

### **3. Transition Support Programme**

#### **• PCR Training**

This has now been arranged to take place at Room 4 in Golborne, over three days, and will be funded through the TSP allocation. Invitations have been circulated by Wendy, and there are a maximum of 20 places available. Delegates must attend on all three days – 18<sup>th</sup> and 25<sup>th</sup> May, and the third date has now been confirmed as 12<sup>th</sup> July. There is still some availability, and places can be booked through Wendy or Viv.

#### **• Valuing People Now Transition Workshops**

Details were circulated. Shirley and Wendy Wood had already attended the Person Centred Transition Planning day on 16<sup>th</sup> April, and were looking forward to attending the PCR training.

#### **• Transition Plan**

Viv circulated a new draft plan for consultation which had been designed to encourage schools to review the plan annually, and to encourage student and parental feedback on the transition process. It was recognised that all documents do need to be fully accessible by all and this will be addressed once the content of the plan has been agreed. Kath will consult with students. Liz will contact Sue Segar – Accessible Communications – to discuss producing the final document. Viv asked for comments back to the next meeting.

#### **4. Sub-Group Transition Training – 30<sup>th</sup> April and 7<sup>th</sup> May at St Peter's Pavilion 10.00 am – 1.00 pm**

This demand-led training will cover the Mental Capacity Act, consent and other legal issues. Whilst the main target audience is parents, professionals are also welcome. Numbers are limited to around 30 and there is still some availability. Places can be booked by contacting the Aspull Team. The first session will be for information sharing, and the second for discussion. Any other specific ideas for the Agenda to Liz.

#### **5. Any other Business**

- **Transition Planning Booklet**

Supplies have now run out and the possibility of producing an updated version has been discussed at previous TSG and JTG meetings. Manchester has produced an 'Easy Read Guide to Transition', which is available to buy, and Cumbria have something similar. Jeanette will arrange circulation of copies prior to the next meeting. TSP funding may be available to produce a Wigan version.

This will appear as a standard Agenda item.

- **Transition Event – 27<sup>th</sup> January 2011**

Viv will have some support from Lydia who will be completing an NVQ 3 module on organising and co-ordinating events.

This will appear as a standard Agenda item.

#### **6. Date and Time of Next Meeting**

Friday 21<sup>st</sup> May 2010 – 11.00 am at Oakfield College. This meeting will follow the Complex Needs 14+ meeting which will begin at 10.00 am.